

Minutes of meeting of BICC Executive Committee held on Monday, January 25, 1971 at BICC Headquarters.

PRESENT:

Richard Proctor, Jr.
William Wilson
Pedro Iglesias
Joseph Partenheimer
Richard Bregstein
John Maguire
John Clarkson
Henry Boardman
Ruth McClain
Carl Venable
George Wibcan

William Mercer
Earl Phillips
Ralph Grebow
Roland E. Stewart
Barbara Parker
Marshall Wolf
Jules Lozowick
George Birmingham
Matthew Carter
Julius Foster
Charles Garrison

Meeting was called to order at 6:10 p.m. by Co-Chairman Marshall Wolf, with a request for an Executive Director's report from Mr. Stewart.

Mr. Stewart touched briefly on his activity summary in his written Executive Director's report which was submitted to each member. He reported that for the last 3 weeks he's been putting out brush fires involved with management and labor within the BICC as result of alleged layoffs mentioned to staff at the January 4th. meeting. Mr. Stewart inquired as to whether BICC is to move forward as an agency force or revert to a three person staff. He further reported BICC was also involved in a Spanish Speaking project, the Ambulance Squads, and Annual Report, and Day Care Center. He stressed that future funding was crucial as to source, extent, and self-sustainment. He pointed out that we must have adequate staffing, money to finance our project concerns and space. Out of our objectives and aims he wonders where are we going and how are we going to get there.

COMPUTER MATCH

Mr. Stewart reported that Profiling is being done at the Skills Center to be run through our computer on an informal basis. He indicated that we had obtained 10 Job Profiles last month. Research and development problems plus technical difficulties via the Data Personnel System had precluded a people bank development we have long awaited.

It was suggested by Marshall Wolf that a couple of the Executive Committee members join in on the Computer Project as observers to see what it is all about, which will help in BICC's evaluation at the end of the 6 month "trial" period. Volunteers were Messrs. John Clarkson, Carl Venable, and Jules Foster.

Mr. Stewart reported that a proposal is being submitted to Model Cities for a SEED-like training program. SEED now is dead as such. Pru, Bell Telephone and Rutgers training Clerical types are to join the competitive market with placement by the BICC staff where possible.

BICC would like to continue the satellite program, but funding is needed to pay the teachers. A 15 week satellite would cost \$3,500.00; a 30 week satellite would be double this amount. SEED's financial wind up will be coming out of Model Cities. Pru, Bell Telephone and Rutgers are going to continue the use of clerical classes.

Weeks had replaced L. Barnes, the former contact of the Central Squad. Mr. Iglesias, however, informed the committee of a promise made to him for using the Central Ward Ambulance if he formed a group within 120 days. This he had done and made a commitment to his Spanish speaking group that they now have an ambulance. However, since the Central Squad has again become active, a problem has been raised. Mr. Iglesias's group consists of 22 people who have gone through Red Cross training. Out of the 22, 12-15 are active. The group is called the St. Lucy's Church First Aide Group, located in the North Ward.

It was suggested to Mr. Iglesias that he combine his group with the other members of the now active Central Squad and work as one team. Mr. Iglesias agreed to get in touch with the Central Ward Ambulance Group to this effect.

Mrs. McClain stressed very strongly that the Central Ward be made aware of the decision of the board about the consolidation of the two groups and that paper work to this effect be sent out immediately.

NIC EXCESS EQUIPMENT

Mr. Joseph Parteneimer reported that an offer has been made for the equipment located at 97 Chestnut St. The offer amounted to \$2,000 which he thought was a good price. However, it was suggested that the equipment be leased to the offerer and in turn when we needed it again it would be available. Mr. Mercer indicated that if the equipment was sold it would be possible to obtain it again (by way of donation from I.T.T.). It was agreed that Messrs. Parteneimer, and Stewart would sell or lease the equipment for a reasonable price at their discretion.

COMMUNITY AFFAIRS

Mr. Clarkson reported he has had no contact with Mr. Jessie Allan for quite awhile. Since the last meeting nothing has transpired with the building trades.

EDUCATION COMMITTEE

Mr. Henry Boardman says his committee has many irons on the fire. Questionnaires have been sent out to companies pertaining to their level of Spanish speaking persons' Employment. So far 20 companies have received this questionnaire. He also informed the group of the New Jersey Broadcasting Company group who is looking for tapes to broadcast to the community about community issues and problems.

Meeting adjourned at 8:30 p.m.

Respectfully submitted

Barbara Parker
Secretary

Mr. Wolf indicated he would like to see the satellites continue and suggested a proposal be written for a larger program.

When suggestion's were asked for funding Mr. Venable gave 3 basic areas to consider (1) Federation of Community Agencies (a Black United Fund where community agencies band together and pool monies) (2) Projects of programs (3) BICC itself develop and (4) Project and program profit making subsidiary. Mr. Grebow however indicated a problem in the 3rd. area. As we are Non-profit the subsidiary must be totally independent including its board and officers too. The parent company cannot control the subsidiary.

At this point, Mr. Birmingham informed the membership that he had received a lengthy form from the government re: status of non-profit organization, and for the moment we are still tax exempt. Mr. Ralph Grebow inquired if there were any ideas for profit making, and it was suggested that a committee be organized to help get BICC out of its financial problem.

NOMINATING COMMITTEE

It was reported by Mr. Richard Proctor that the Co-Chairman on the community side would be selected and announced by February 1,. The two leading candidates are Mr. Alvin Moore and Mrs. Ruth McClain.

BICC INSURANCE COVERAGE

Mr. Birmingham reported he knows of no policy and has not seen one for liability etc. He assumes we do have a landlord tenant type policy. However, Mr. Parteneheimer claimed coverage was under U.C.F. at one time for casualty-theft.

Mr. Ralph Grebow and Mr. Stewart were asked by Mr. Marshall Wolf to check on this policy matter and have a report by the next meeting. Mr. Richard Bregstein of the Pru will help in the collaboration on the insurance policy coverage for staff.

FINANCIAL REPORT

Mr. Birmingham submitted a cash flow sheet on BICC finances to each member, pointing out his figures had nothing to do with expansion, administrative, Schumann, or Victoria funds. There is some financial residue from the externship program, a Englehard grant of 3 years ago, a carry over of \$2,000.00 in the bank of funding from the Chamber of Commerce, all amounts due out.

He indicated we would be \$3,000.00 in the red, with no expansion at the end of the year and that the Executive Director and Co-Chairmen should review the budget, this deficit excludes any received income above Victoria Foundation. Mr. Birmingham did indicate, however, for the next 5 months BICC is solvent.

AMBULANCE REPORT

Mr. Stewart briefed the committee on the operating squads, informing them of the rejuvenation of the Central Squad. He reported to the members that Det.